

**WASHINGTON OFFICIALS ASSOCIATION
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**MINUTES OF THE
WOA EXECUTIVE BOARD MEETING
August 13, 1999
Washington Interscholastic Activities Association**

In Attendance Friday, August 13, 1999:

President Ken Jones called the meeting to order at 10:00am. Board members present were as follows:

Board Members

Ken Jones (President)
Jim Carter (Vice President)
Jack Reynolds
Larry Hearst
Ed Rhoades
Chic Sale
Steve Colby
Pam Calnan
Tom Jones
Dick Eglet
Dan Mencke

WOA Region

Region 3 Associations
Region 1 Associations
Region 2 Associations
Region 4 Associations
Region 5 Associations
Region 6 Associations
Region 1 Boards
Region 3 Boards
Region 4 Boards
Region 5 Boards
Region 6 Boards

Ex-Officio Members Present: George Eastman, soccer, Dean Ratliff, gymnastics, and Mike Burton, National Federation Interscholastic Officials Association (NFIOA).

WOA Staff present: Executive Director, Mike Colbrese and WOA interim Tim Stevens.

Jim Carter led Pledge of Allegiance, followed by introductions of all present.

Mike Colbrese gave an update on the building move, personnel changes and updates, and an overview of WOA Coordinator Connie Werbelow's work status in preparation for maternity.

APPROVAL OF AGENDA

Dan Mencke requested that Fee Review be added to the agenda. **George Eastman/Tom Jones moved** to approve the agenda as amended. **Motion passed.**

APPROVAL OF MINUTES

George Eastman/Mike Burton moved to approve the minutes of the April 9, 1999 WOA Executive Board meeting as published. **Motion passed.**

RULES CLINICIAN'S TERMS

Stu Gorski will be stepping down as basketball clinician; associations will be asked to submit nominations for a replacement. Previously, Rules Clinicians have maintained their positions only until retired or removed. The Board was asked as to whether limitations on terms should be placed. The consensus was that a letter needs to be sent out yearly to clinicians for reappointment, and that points of emphasis should be included. Mike Colbrese was directed by the Board to draft a policy statement regarding the annual status and renewal of clinicians. A draft of this policy is attached.

WOA Camps

Mike Burton gave a report of the football camps at Eastern Washington University and Pacific Lutheran University. Both camps were very successful, although the number of no-shows was a concern. Having alternates allowed those spots to be filled. There was a positive response from both officials and association secretaries. Suggested that brochures and information need to be available to associations during the season in order to adequately get information on target.

For volleyball, although facility concerns limited the Everett camp, the overall response from campers and clinicians was positive. The camp at Central Washington will stay, with another to be added at Washington State University or Gonzaga. The Everett camp will move to Pacific Lutheran University.

A report of the basketball camps was submitted by Steve Brown, in which a number of challenges were outlined. A copy of his report is attached.

The financial report shows that, on the whole, the camps showed a \$9,000-\$10,000 shortfall. As per Board directive the football, basketball and volleyball camps must break even starting the summer of 2000.

WOA Proposed Budget

The 1999-2000 WOA budget projects the officials fees to increase from \$193,000 in 1998-99 to \$205,000 in 1999-2000, based upon the addition of soccer registrations. The budget for 1999-2000 is attached. **George Eastman/Jack Reynolds moved** to adopt the 1999-2000 budget. **Motion approved.**

NFOA Report

Mike Burton reported that NFOA dues increase would be coming in the next year. There was good representation and a positive response to the National Leadership Conference in Kansas City in April. The NFOA Awards program is still a large focus, although it is still difficult to get information from local associations regarding qualified individuals. The WOA Awards Sub-committee will be incorporating promotion of this program as a part of its overall recognition program.

The position of NFOA State Director will be going from an appointed position to an elected one. The WOA Board needs to determine the process for selection of that individual. **George Eastman/Tom Jones moved** to direct the By-Laws Chair to draft a change to the WOA By-Laws that the WOA Executive Board elects the NFOA Director.

Non-Profit Status

The WOA has been recognized by the State of Washington as a non-profit organization. WIAA Associate Director John Olson will file paperwork to obtain Federal non-profit status for the Association.

Background Check Procedure

The background check program is now being implemented. If the WOA encounters a person who is ineligible due to a criminal history beyond the threshold of acceptability, a letter of denial of application is sent to the applicant with a courtesy copy sent to the local association Secretary. If the individual shows a criminal background within the threshold of acceptability by the WOA, the information is sent to the local association for determination.

Update of Strategic Plan Timeline

Reviewing the strategic plan outlined in August, 1998, the Board decided that the number one priority of the WOA was to enhance efforts at recruitment of officials through a "humanization" campaign including a video or power point presentation and a high school curriculum aimed at generating interest among students in taking up officiating. This is still the top priority, and the video or Power Point presentation will be in production this year. Mike Burton has been working with Auburn High School's Physical Education Department and the NFOA to develop a curriculum for sports officiating in the high schools. Once complete, the Association will make this available to member schools.

The second priority centered on training, with emphasis on the WOA summer camps such as the recently completed football, basketball and volleyball camps.

The third priority was the establishment of retention through creation of a recognition program. WIAA Technology Coordinator Tim Stevens is to develop a database of officials for the maintenance of records, and from that information will come the development of an annual officials Hall of Fame Banquet. The timeline for the Hall of Fame Banquet is for a preliminary target of Spring 2000 to absolutely no later than Spring 2001.

Pam Calnan/Ed Rhoades moved that during the 1999-2000 school year the WOA develop the following:

1. A "Best Practices on Recruitment" brochure
2. A video to assist in recruitment
3. The groundwork for the Hall of Fall banquet spring of 2000 or 2001.

Motion approved.

Fee Review Committee

A sub-committee of the Fee Review Committee will be meeting September 14 to discuss the administrative fee issue. This meeting will lay the groundwork for the full Committee meeting on November 8. The purpose of these meetings is to establish set policies or guidelines regarding the charging of supplemental fees by Associations/Boards.

WOA Awards

The WIAA/WOA Meritorious Service Awards are to be displayed in the WIAA office at a location to be determined. NFOA annual awards are being updated. Forms must be submitted to the sectional board member by November 1.

The state of Washington needs to increase the number of applications. Mike Burton suggested that a separate mailing be sent out of the WIAA/WOA office to increase the awareness of officials recognition programs.

A proposal was submitted by the WOA Awards Committee outlining a comprehensive recognition program. A copy of the proposal is attached. **Tom Jones/Dick Eglet moved** to accept the proposal as submitted. **Motion passed.**

WOA Camps

Discussion of the WOA camps focused on who the target audiences for the camps are, how the camps are evaluated, the fees charged, and what camps are to be offered in 2000.

While it was initially implied that the camps were for preparation of post-season ready officials, the attendee profile has evolved with the camps. **Chic Sale/Steve Colby moved** that there be continued support for the WOA camps, with no correlation between camp participation and state competition preparedness, open to any certified official, with the number allowed at each camp increased to meet the maximum accommodation. **Motion passed.**

Larry Hearst/Dan Mencke moved to maintain the \$95 fee for all camps, with no free slots given to any association/board. **Motion passed 7-4.**

George Eastman will submit a proposal by October 1 to start a soccer camp in summer 2000. Tim Stevens will initiate a program for baseball, utilizing both a 2-man and 3-man approach. Dean Ratliff indicated that a gymnastics camp would be valuable but problematic, in that the cost of the camp and season offered would not be conducive for attendance. Ed Rhoades is unsure of the value of a softball camp in that all summer ball is USSSA or ASA, and obtaining cooperation for NFHS play in the summer would be difficult. Jack Reynolds also sees a wrestling camp as vital but need to research the availability of camps for wrestlers in the summer.

Mansfield High School Basketball

The Okanogan County Basketball Officials Association released Mansfield High School to the Chelan County Association, thereby bringing that situation to closure.

Resolution Process for Disputes Regarding Relationships between Schools and Boards/Associations

Mike Colbrese submitted a draft of a proposed set of "Criteria for Agreement Between WIAA Member School and Local Official Association/Board", as a means for developing a resolution process in support of Constitution Article VII, Section 5. After lengthy discussion the group approved the process, which is attached. **George Eastman/Ed Rhoades moved** to accept the proposal as amended. **Motion passed.**

Three-Man Mechanics for Basketball

Steve Colby volunteered and was selected to Chair a committee to research the implementation of 3-main basketball mechanics in the state of Washington.

Five-Main Football Mechanics

Three more leagues will be using 5-man officiating crews for football, all on the west side of the state.

Constitutional Changes

WIAA Legal Counsel John Olson submitted a number of changes to the WOA Constitution as they relate to misconduct or criminal history of officials. These changes are necessary to reflect the manner in which background checks are implemented. **Dan Mencke/Dick Eglet moved** to forward these recommendations to the full Representative Assembly next spring as drafted. **Motion passed.**

North Olympic Soccer Referees Association to Merge With Kitsap Peninsula Referees

Bruce Beane of North Olympic and Tom Forstall of Kitsap Peninsula informed the WOA of NOSRA's inability to continue service in the North Olympic area, and that KPSRA will be incorporating NOSRA's officials and member schools into its jurisdiction. **Dan Mencke/George Eastman moved** to approve the merger. **Motion approved.**

Fee Review Committee

The Fee Review Committee has four vacancies to be filled from the officials' side. These are: District 1 – Basketball, District 3 – Wrestling, District 5 – Soccer, and District 7 – Softball. **George Eastman/Dan Mencke moved** to change the sport representations between Districts 1 and 5. **Motion failed 5-6.** **Larry Hearst/Jim Carter moved** to select Steve Colby as the District 1 representative to the committee for basketball. **Motion passed.** **Dan Mencke/Jack Reynolds moved** that Districts 3,5 and 7 identify their committee representatives by the end of September.

Tom Jones/Larry Hearst moved that the meeting be adjourned. Meeting adjourned by President Jones at 2:45 PM.

Respectfully submitted,

Tim Stevens
Interim WOA Coordinator

Mike Colbrese
Executive Director