

WASHINGTON OFFICIALS ASSOCIATION
4211 West Lake Sammamish Blvd. S.E., Bellevue, WA 98008
(206)746-7102 FAX (206)747-9422

MINUTES OF THE
WOA EXECUTIVE BOARD MEETING
March 15, 1996
Washington Interscholastic Activities Association

In Attendance Friday, March 15, 1996:

Chairman Ken Jones called the meeting to order at 10:00am. Board members present were as follows:

Board Members

Ken Jones (Chairman)
Jim Carter (Vice Chairman)
Dan Louie
Ed Rhoades
Chic Sale
Bob Graham
Cindy C-Wilson
Harry Reich
Jim Orr
Pam Calnan
Tom Jones
Larry Hearst

WOA Region

Region 3 Associations
Region 1 Associations
Region 2 Associations
Region 5 Associations
Region 6 Associations
Region 6 Boards
Region 2 Boards
Region 1 Boards
Region 5 Boards
Region 3 Boards
Region 4 Boards
Region 4 Associations

Ex-Officio Members Present: Jim Meyerhoff, wrestling, George Eastman, soccer and Mike Burton representing the National Federation Interscholastic Officials Association (NFIOA).

WOA Staff Present: Executive Director, Mike Colbrese and WOA Representative, Linda Wood.

APPROVAL OF AGENDA

ACTION Approval/Review of the WOA Executive Board Agenda - **Dan Louie/Larry Hearst moved** to approve the agenda as published and amend it to include the addendum topics. **MOTION PASSED.**

Motion moved to amend previously approved agenda. **Chic Sale/Dan Louie. MOTION PASSED.**
Second **motion moved** to approve the amended agenda. **George Eastman/Tom Jones. MOTION PASSED.**

ACTION APPROVAL OF MINUTES

Approval/Review of Minutes - **Tom Jones/Jim Orr moved** to approve the minutes of the October 4, 1995 WOA Executive Board Minutes as published. **MOTION PASSED.**

ACTION SELECTED CORRESPONDENCE/RELATED TOPICS

Executive Director Colbrese reported a letter received from Dave Crystal, President Evergreen Basketball. The concern centered around the method of district officials selections being used to blackball selected officials in turn making them ineligible for state tournament selection. How does local associations pick officials for state tournaments, as well as, how does district pick district officials? Resolution may be to have same assigning fees in all of district 4 for all association as well as same selection process. The Board discussed the ways of obtaining the selection process from the district selection committees. Mr. Colbrese recommended obtaining the assignment process from assigning secretaries and putting this issue on the district secretaries agenda. Linda Wood will also develop a questionnaire requesting district assignment information by sport by the first of August.

REFEREE magazine article by Bailey Marshall “Lending A Helping Hand”, outlines a program a local officials association is using to provide scholarships for high school athletes. Mr. Colbrese sees this as great public relations and encouraged associations and boards to develop such a program. Several Board members explained their programs as well.

NEWS ARTICLES

Mr. Colbrese brought two news articles pertaining to negative comments by coaches about officiating to the attention of the Board. Mr. Colbrese informed the Board as to how he follows-up with these articles by contacting the Athletic Administrator the article is based. Mr. Colbrese makes sure the Athletic Administrator is aware of WIAA Rule 23.6.0. Executive Director Colbrese also informed the WOA Board that these articles will be presented at the WIAA Executive Board meeting. Chairman Jones concluded that the WOA Board wants to send a strong message to the WIAA Executive Board with the articles saying that the WOA Board still feel strongly about the language in the WIAA handbook regarding the gag rule and that the WIAA handbook is enforced by the WIAA Executive Board.

CHAIRMAN’S REPORT

Ken Jones expressed his satisfaction with the commitment from the WOA/WIAA staff and the relationship that has developed between the WOA and WIAA compared to where the WOA was, where it is and where it's going. Mr. Jones expressed the benefit he saw in having secretarial and administrative support at a level it has never been before. Mr. Jones did express concern about the “walls” between officials, coaches and athletic administrators and how he'd like to see the WOA Board break down some of those walls. Mr. Jones commented that as the Chairman of the WOA he has been involved in several issues brought to the attention of the Executive Director pertaining to associations/boards or officials.

DISCUSSION TOPICS

Harry Reich suggested less paperwork handed out at the Board meeting. In the future no duplicate information will be supplied for WOA Board meeting, which in turn means all members should be prepared to bring the information sent to them with them to the meetings.

Spring Meeting Format will be discussed during the Action Session under separation of power between the WOA Board and the WOA Representative Assembly. The format of the Board meeting has in the past been perceived as having the same agenda as the Representative Assembly. A proposal to move away from this duplicated format will be proposed at this time.

BASKETBALL CAMP FOR OFFICIALS AND EVALUATORS

This topic was brought to the Boards attention, as a result of several discussions with basketball officials, about a year ago and the WOA Board said they didn't like the concept. Mr. Colbrese still thinks this is a good idea because it would get people on the same page not only for evaluations but also for mechanics. Mr. Colbrese expressed that sooner or later we are going to have to do something to develop officials more then what we're doing now. **Please note** this is a pilot program being discussed to be tried first in basketball. No action was taken.

This years evaluation process was better then past years where the evaluators were less critical, more fair and consistent, with the overall comments being more positive and beneficial. The tournament directors got full two day commitments from each evaluator and they were required to observe all officials over the first two days of the tournament. Mr. Jones expressed this being a big step in making it seem more fair because everybody saw the same people. Evaluations were then given to each official so they could see after each game how they were evaluated.

ACTION REQUIRING PHYSICALS AND NEAT APPEARANCE

Mr. Colbrese brought to the Board's attention the idea of requiring an official to pass a physical exam and abide by a neat appearance code. In addition, an official would be required to be put through a background check. Mr. Jones suggested looking into the logistics of this matter. The Board determined they were not ready to act on this issue at this time, but instead appoint a committee to bring back information and/or a proposal to be acted on during the fall meeting. **Chic Sale/Tom Jones moved** to have George Eastman head up a committee with Larry Hearst. Hearst will explore how background checks will interface with the Constitution and By-Laws. **MOTION PASSED.** Mr. Jones suggested developing language to express concern about neat appearance and physical conditioning to be put in the assigning secretaries guidelines.

RECRUITMENT, TRAINING AND RETENTION

The local associations were able to furnish enough people at the basketball state tournaments to people the booths at A, B, AA, and AAA; however the response was better during football. Mat Classic was unfortunately overseen and spring sports have yet to come.

The group discussed retention of officials. Dan Louie suggested making available to officials, within an association/board, the procedures so individual officials know their ratings. Tom Jones explained that South Sound Football Association acknowledges officials by presenting different awards in recognition of rookie of the year, an achievement award and an award for the official who travels the most miles.

Jim Meyerhoff was presented with an award for managing the State Wrestling Tournament - Mat Classic VIII.

WOA/WIAA RULES CLINICS

Process for nominating clinicians - The WIAA is reviewing criteria on nominating clinicians. Mr. Colbrese explained that if a clinician is doing a good job then he/she should not necessarily need to be replaced. Evaluations from assigning secretaries are the best way to determine the value of a clinician; however, it is also the hardest response to receive from assigning secretaries.

Coaches In-service - Many comments have been expressed by coaches in regards to clinics being three hours long. The resolution is that the time period for rules clinics will be shortened with the first part of clinics organized in a manner of placing pertinent information for coaches at the beginning to allow for coaches to leave when finished. Mr. Colbrese expressed that rules clinics would be structured with a brief introduction, go over any WIAA/WOA updates, to recent rules changes, to anything the WIAA recommends covering such as issues that have come up over the preceding season, as well as, points of interest. If additional clinics are set up by an association/board, he requested that association/board inform the WIAA/WOA of the date, time and place so the WIAA can provide that information to those calling in who still need to attend a clinic.

WIAA EXECUTIVE BOARD AND REPRESENTATIVE ASSEMBLY

Mr. Colbrese stated there were no WIAA Executive Board items to be discussed that haven't been brought to the WOA Board already. As far as the Representative Assembly, there are not many amendments that deal with the officials association. The amendments that do relate, however, to officials are the coaches box, extended contests for ninth grade level, purposed changes in girls basketball revolving around the over and back rule and the ten second clock. Motion was made to strongly support amendment pertaining to coaches box by **Chic Sale/Jim Carter. MOTION PASSED.**

No position was taken by the Board on the ten second clock or over and back pertaining to girls basketball.

DISTRIBUTION OF WOA CONSTITUTION

Because of the number of versions of the Constitution floating around, Larry Hearst spoke in regards to developing a Constitution which will be the most accurate version for the WOA. Hearst provided some corrections/additions to be noted in the Constitution and By-Laws which are as follows:

1. In the Constitution **Article III, Section 2. C** should be eliminated because it's not necessarily true.
2. **Article III, Section 3. A.** The question of changing the title defining a **certified** official will be left and not changed.
3. **Article VI, Section 4** Should binding arbitration be necessary, the affected parties shall be responsible for obtaining and paying the cost of the services of a binding arbitrator who is a neutral party.
4. **Article VI, Section 4** The sentence pertaining to - **This letter must be submitted to the WIAA/WOA Executive Director 90 days prior to the start of that sports season** - needs to be continually worked on and will be redressed and made a decision on the next time it comes around.
5. **Article VI, Section 4.** Any such dispute may be submitted **in writing...**
6. Article VI, Section 4. The WIAA/WOA Executive Director may cause resolution-getting rid of the words **may resolve**.
7. Creating separation between the WOA and WIAA the Board desires to restrict the language identifying the Executive Director to the WOA vs WIAA/WOA Executive Director.
8. Reverse the order of Article VI, Section 2, B and A.
9. The Constitution should say WOA Executive Director everywhere but in the spot where it identified the WIAA Executive Director shall be the WOA Executive Director **or his/her designee...**
10. **Article VII, Section 3.** Last line should read - At this time the Executive Director shall present for adoption by the **Executive Board** the **succeeding** year's proposed operating budget.

Motion moved to make WOA Constitution available at Rep Assembly by **George Eastman/Jim Orr**.

After much discussion the Board found it too difficult to prepare a clean copy of the Constitution to be voted on during the following day's Representative Assembly. The more the Board discussed the Constitution the more issues were brought up. Suggestion was then made by Colbrese to bring the Constitution back in the fall for redressing of issues. Colbrese recommended appointing a sub-committee from this group and a few from the Rep Assembly under agenda item 2 under Action, asking them to get together by July 15, 1996 to make any editorial changes that need to be made. The edited version of the Constitution will then go out in the WOA annual packet in August. At that time the WOA will send out the separation of power between the WOA and the WOA Representative Assembly as well as the changes to the Constitution.

ACTION Pam Calnan/Cindy C-Wilson moved to table/withdraw the discussion/**motion**, appoint a subcommittee and have a summarized, cleaned up version submitted at the October WOA Board meeting. **MOTION PASSED.**

ACTION Harry Reich/Jim Orr motioned to relieve Mike Colbrese as the binding arbitrator until the Representative Assembly acts on the Constitutional change next year. **MOTION PASSED.**

The WOA Board Constitutional Sub-Committee will be chaired by Larry Hearst, along with Jim Carter and Chic Sale. In addition, the Board will ask for two members from the Representative Assembly.

CHANGING ASSOCIATIONS/BOARDS

Dan Louie and Pam Calnan presented concerns about officials changing associations/boards and associations/boards having any power in accepting or rejecting them. The Board decided that the resolution of this issue should be forwarded to the Constitution committee for rewording/clarity for definition of "in good standing."

PROCESS FOR RESOLVING APPEALS

Mr. Colbrese reported that many officials don't have the Constitution and don't know the procedures available to them. He expressed a desire to have material presented in a handbook form for all officials registered.

WOA REP ASSEMBLY

Mr. Colbrese clarified that Representative Assembly members don't get vouchers. Mr. Jones asked a few Board members to cover items on the Representative Assembly agenda. Mike Burton accepted the National Federation topic, Dan Louie accepted to update the Assembly on the Recruitment, Retention and Training Committee and Larry Hearst on the Constitution.

WIAA NEW STAFF POSITION

Don Bagnall, an Assistant Executive Director with the WIAA, will be retiring at end of year. This position will be filled and the person will be on staff by July 1.

WOA and SOCCER

Larry Hearst brought concerns from his district regarding soccer not following procedures of the WOA in particular charging schools \$10 extra for games that are starting late, for example, as well as double billing schools.

STATE TOURNAMENT SELECTION

Hearst brought concerns from District 4 relative to district tournament and how state officials were assigned. He indicated that he felt that with the new liaison committee in District 4, this issue should get resolved.

BASKETBALL - SAME RULES FOR BOYS AND GIRLS

Chic Sale wanted to know if there is any consideration for putting the shot clock into boy's basketball. Colbrese stated that it is not on the WIAA's agenda but that the issue is on the National Federation's Basketball Rules Committees agenda. (Update of National Federation Basketball Rules Committee's March 24-25 meeting - The Committee took no action to implement a shot clock.)

SPLIT CREW PROCESS

After some discussion Mr. Jones recommended gathering members together at the Representative Assembly who are interested in this idea and who can exchange ideas regarding this topic.

ACTION WOA MISSION STATEMENT/WOA LOGO

Jim Orr/Cindy C-Wilson moved to recommend approval from the WOA Representative Assembly, with few grammatical changes along with the new WOA logo. **MOTION PASSED.**

SEPARATION OF POWER - WOA BOARD AND WOA REPRESENTATIVE ASSEMBLY

Moved to the Constitutional committee. No discussion.

FEE REVIEW COMMITTEE

A **sub-committee to revise a schedule** has been appointed and will meet on April 24, 1996. Mr. Colbrese commented on the schedule of fees as being too complex to read. The Fee Review Committee agreed to a sub-committee that will revise the fee schedule to a more readable state. Jim Meyerhoff requested that junior high wrestling fees be reviewed / revised. Jim Orr requested a review of having the same fees in volleyball for first and second officials.

State-wide assigning fees - Mr. Colbrese suggested letting the Fee Review Sub-Committee kick around this issue. No action was taken at this time until a report is presented to the Board from the sub-committee.

ACTION REQUIRING NUMBER OF CONTESTS AT SAME POSITION FOR STATE ASSIGNMENTS

Mr. Colbrese reminded the Board about the criticism received regarding football officials working out of position to receive state play-off assignments. He explained that he felt that in resolving this issue the WIAA would supply the number of spots available to an association, then that association would supply the WIAA with that number of nominated officials, plus one. He would then determine what position the nominated officials would officiate. However, after the Gridiron Classic Mr. Colbrese came to realize that officials who have been selected for a state position did not necessarily referee in that position all season. Mr. Colbrese received several suggestions from officials pertaining to officials working a certain number of games throughout the season to become eligible for post season play. Mr. Jones recommended deferring this issue to a sub-group. Jim Carter will convene with a small group of football people at Representative Assembly to discuss this issue. No action taken.

ACTION REQUIREMENT OF ANNUAL TEST BY ALL OFFICIALS

The requirement to have everyone take the annual exam has been discussed every year that it has been included in the criteria. Mr. Colbrese recommended having this issue forwarded to the Constitutional Committee.

ACTION SPRING SPORTS REGISTRATION

Motion moved by **Larry Hearst/ Chic Sale** to keep the July 1st registration deadline for **all** registering officials. **MOTION PASSED.**

ACTION REDUCED FEE FOR FIRST YEAR OFFICIALS

Mr. Colbrese still thinks there should be some incentive for first year officials. After some discussion the Board concluded that fees should be the same for all officials.

ACTION PAYMENT FOR RULES MATERIAL ORDERED BEYOND THE NUMBER OF REGISTERED OFFICIALS

Associations/Boards will be charged \$5 each for books ordered in addition to the number of registered officials. Appropriate wording will be included in the secretaries guidelines. **Motion** moved by **George Eastman/Cindy C-Wilson** to clean-up the secretaries guideline relative to books and have it announced at the following days Representative Assembly. **MOTION PASSED.**

STATE TOURNAMENT OFFICIALS A/B

Mr. Colbrese wants to send a strong message to associations/boards to send the WIAA "healthy" officials for tournament play. He received the support of the Board.

Mr. Colbrese brought to the Board's attention an official who was injured during the B tournament. He asked the Board if that official has earned the right to come back next year for not being able to fulfill this year's tournament spot. After discussion the Board took no action.

OFFICIALS SECURITY AFTER EVENTS

Mr. Colbrese felt this is a local issue with member schools but stressed the need for schools to supply security after events in case there's a problem. He will be contacting all WIAA member schools to address this concern.

ACTION PROPOSED BUDGET

Mr. Colbrese presented a budget along with Business Manager, Kathy Kinch. A separate budget was set up last year for the Washington Officials Association. Due to the high fees of L & I, the Board asked Kathy Kinch to prepare an L & I report for the October WOA Executive Board meeting moving in the direction of recommending ways of trying to cut down L & I rates. **Motion** moved by **Larry Hearst/Jim Carter** to recommend to the WOA Representative Assembly adoption of the budget. **MOTION PASSED.**

L & I PREMIUMS FOR NON-SCHOOL CONTEST

L & I coverage is available for non-school contests in any sport recognized by WIAA. Premiums are computed by multiplying the number of officials per assignment (based on the previous year) times the stated L & I premium. L & I considers each official's assignment to be three hours. L & I coverage (medical, time-loss) is available for any age group as long as the sport is recognized by WIAA. The NFIOA insurance (liability) also covers any sport recognized by WIAA up to the semi-pro level.

PER-DIEM FOR STATE TOURNAMENTS

Mr. Colbrese clarified the issue pertaining to reimbursement for room for per-diem per night at state tournaments, from \$25.00 to \$30.00, in addition to the WOA Board member reimbursements. Mr. Jones proposed developing a sub-committee to deal with the above two issues. A solid proposal will then be brought to the October Board meeting. George Eastman along with Cindy C-Wilson will head up this sub-committee.

ACTION FOOTBALL SAFETY RULE/SIDELINE CONTROL

After some discussion **Dan Louie/Ed Rhoades** moved to recommend to the WIAA Board that they adopt a trial policy in keeping coaches, players and non-players three yards off the sidelines with strong recommendation that the field is marked accordingly. **MOTION PASSED.**

ACTION FEES IN EXCESS OF HANDBOOK

The Board discussed the issue of associations/boards having charged higher fees than what is allowed in the WIAA handbook. Mr. Jones recommended to the Board that first Mike Colbrese write a letter to the associations/boards that have been reported to be charging in excess to handbook fees: two; that he request from the schools to report any known violations of fees being charged in excess of the handbook, and three, for Linda Wood to include in the secretaries guidelines that an association/board shall not charge a school in excess of the handbook. **Larry Hearst/Dan Louie moved** to adopt this procedure. **MOTION PASSED.**

NEXT MEETING DATE

Next meeting date set for Tuesday, October 8, 1996 to begin at 8:00am.

ACTION ADJOURNMENT

Tom Jones/Cindy C-Wilson moved to adjourn the meeting at 4:25pm. **MOTION PASSED.**

Respectfully Submitted,

Mike A. Colbrese

Linda J. Wood

Background Sub-Committee

George Eastman	Larry Hearst
101 120th St SE A	877 King Rd
Everett, WA 98208	Winlock, WA 98596
(206) 348-8806	(360) 785-4315

Constitution Sub-Committee

Larry Hearst	Jim Carter	Chic Sale
877 King Rd	P O Box 3689	13504 E 6th
Winlock, WA 98596	Everett, WA 98203	Spokane, WA 99126
(360) 785-4315	(206) 745-4948	(509) 924-1936

Kevin Hatfield	Rod Beamguard
P O Box 9326	4104 NW 112th Way
Moscow, ID 83843	Vancouver, WA 98685
(208) 882-9708	(360) 574-8050

Fee Review Sub-Committee

Tom Jones	Mark Baier	Roger Mortensen
1704 Darcy Lane	21801 44th Ave W	P O Box 37
Olympia, WA 98501	Mountlake Terrace, WA 98043	Klickitat, WA 98628
(360) 357-8833	(206) 670-7776	(509) 369-4145

Dick Eglet	Jeff Short
14771 Yakima Valley Hwy	5616 20th St E
Zillah, WA 98953	Tacoma, WA 98424
(509) 829-5257	(206) 922-8751

Per-Diem for State Tournament Sub-Committee

George Eastman	Cindy C-Wilson
101 120th St SE A	16724 10th Ave NE
Everett, WA 98208	Seattle, WA 98155
(206) 348-8806	(206) 363-4916