



WASHINGTON OFFICIALS ASSOCIATION  
4211 West Lake Sammamish Pkwy SE, Bellevue, WA 98008  
(425) 746-7102 Fax (425) 747-9422

**Minutes of the  
BOARD OF DIRECTORS MEETING  
APRIL 9, 1999, Bellevue, WA**

President Ken Jones called the meeting to order and welcomed the attendees. Following the salute to the flag those attending introduced themselves. They were as follows: Region 1- Jim Carter (Associations); Region 2- Tim Stevens (Associations) and Cindy C-Wilson (Boards); Region 3- Pam Calnan (Boards); Region 4- Tom Jones (Boards) and Larry Hearst (Associations); Region 5- Dick Eglet (Boards) and Ed Rhoades (Associations); Region 6- Chic Sale (Associations) and Dan Mencke (Boards); Sports Representatives- George Eastman (Soccer); Jim Meyerhoff (Wrestling); Mike Burton representing the National Federation of Interscholastic Officials Association (NFIOA); and Randy Dolven representing the WIAA Executive Board.

**To begin Friday's Board of Directors meeting, on a motion by George Eastman, seconded by Dan Mencke, the Board APPROVED the WOA Board agenda and the WOA Representative Assembly agenda.**

**On a motion by Pam Calnan, seconded by Dick Eglet, the Board APPROVED the minutes of the August 14, 1998, meeting of the Board of Directors.**

**BOARD MEMBER ELECTION / SELECTION PROCESS**

The Board discussed procedures for electing and selecting members. The Board then discussed that procedures have not been established for electing Sport Representative positions. **On a motion by Tom Jones, seconded by Pam Calnan, the Board DEFEATED a motion to elect Sport Representatives for a three-year term.** Following further discussion, **Tim Stevens moved and Mike Burton seconded to elect Sport Representatives for a one-year term, motion APPROVED.** The Board discussed the procedure for selecting Sport Representatives and that a memo would be sent out to all wrestling assigning secretaries to obtain nominees. **Dan Mencke moved and George Eastman seconded to have Larry Hearst write the guidelines that would be used to select the Sport Representative, motion APPROVED.**

**ADMINISTRATIVE FEE PROPOSAL**

Mike Colbrese explained the background for the Fee Review Committee's proposal of the Administrative Fee. Fee Review Sub-Committee members also provided background information. After lengthy discussion and debate, **Larry Hearst moved and Chic Sale seconded to adopt the Administrative Fee proposal as presented, motion APPROVED.** The Board then further discussed the proposal and **George Eastman moved and Mike Burton seconded to RECONSIDER the approved motion to adopt the Administrative Fee proposal as presented.**

Following more discussion of the positive and negative aspects of the proposal, **Jim Meyerhoff moved and Cindy C- Wilson seconded to request that the WIAA Executive Board reconvene the Fee Review Sub-Committee to review the proposal with the recommendations of the WOA Board of Directors. The Board recommended that the fee include a cap, and be driven by the philosophy that assignors should be compensated equally for the same work, regardless of the sport, Motion APPROVED.**

### **SOCCKER FEES**

The Board discussed the concerns of the soccer associations / boards, and George Eastman also commented on the history of soccer officials joining the WOA. Soccer officials were allowed to pay one fee for a brief period of time, with the understanding soccer would then follow the WOA Constitution and pay separate fees. **Dan Mencke moved and Tim Stevens seconded to affirm the WOA Board of Directors position as per the WOA Constitution that requires soccer officials who work both boys and girls soccer pay separate fees for boys and girls soccer, motion APPROVED.**

### **STATE TOURNAMENT OFFICIALS EVALUATION PROCESS**

The Board discussed the memo from Dele Gunnerson, WIAA Assistant Executive Director, to establish an evaluation system for State Soccer to be implemented in 1999-2000. Further discussion established that the Board would like to see all sports implement an evaluation system for WIAA state events. **On a motion by George Eastman, seconded by Mike Burton, the Board APPROVED to have the WOA President appoint a Sub-Committee to determine evaluation needs for all sports and to make a recommendation to the WOA Board.**

### **PROCESS FOR CRIMINAL HISTORY BACKGROUND CHECKS**

The Board reviewed the process established by Mike Colbrese and John Olson, WIAA Legal Counsel, and discussed the results of the Washington State Patrol checks to date. **On a motion by Larry Hearst, seconded by Cindy C-Wilson, the Board APPROVED the process as written in the Board proposal. The process will be explained and discussed at the WOA Representative Assembly meeting. (See attachment #1.)**

### **REQUEST FOR ACTION FROM ASSOCIATIONS / BOARDS**

Kitsap Peninsula Soccer Association has requested that because North Olympic Soccer Association does not have enough registered officials necessary to service Port Townsend and Chimacum High Schools, that the Kitsap Peninsula Soccer Association provide the necessary officials needed. Steps are being taken to combine the two associations, which will then include all of the Olympic Peninsula. **On a motion by Dan Mencke, seconded by George Eastman, the Board APPROVED the request.**

Grays Harbor Basketball Association has appealed the WOA Executive Directors decision regarding Montesano High School. The WOA Executive Board heard the appeal following the conclusion of the WOA Representative Assembly meeting. After lengthy discussion, **on a motion by George Eastman, seconded by Mike Burton, the Board APPROVED the decision to uphold the decision made at the lower levels. South Sound Basketball Association / Board will continue to service the two basketball contests at Montesano High School. Tom Jones, Larry Hearst, and Ken Jones abstained from voting due to prior involvement in hearing procedures.**

The Board also reviewed documentation regarding an appeal by Mansfield High School. The school believes that it is a new school and, therefore, entitled to select the association / board it wishes to service its contests. Following limited discussion, **George Eastman moved and Jim Meyerhoff seconded to table the decision until the August WOA Board meeting, motion APPROVED.**

### **AGENDA ITEMS FROM THE EXECUTIVE BOARD**

Baseball: **On a motion by Tim Stevens, seconded by Jim Meyerhoff, the Board APPROVED allowing baseball officials to wear either Elbeco or navy pullover shirts at the 1999 state tournament. Navy pullover shirts will be mandatory for the 1999 / 2000 baseball season.**

Baseball: The Board directed that a memo be sent to all baseball assigning secretaries stating that under no circumstances will numbers be worn on baseball umpires' uniforms.

Basketball: **On a motion by Larry Hearst, seconded by Pam Calnan, the Board APPROVED that the WOA President appoint a Sub-Committee to discuss the issue of state basketball tournament officiating.**

Basketball: The Board sought clarification regarding post-season officiating and determined that an official who is in position to work a girls state tournament must work a girls post-season event prior to the state tournament. (The same exists for an official wishing to work a boys state tournament.) Should a situation arise when an official is unable to meet this criteria, he/she may request an exception from the WIAA / WOA Executive Director.

Softball: The Board discussed the powder blue pullover shirts and determined the NFHS rules book states that the powder blue pullover shirt be worn; therefore, the Board took no vote. Umpire crews must wear the same powder blue pullover shirt, either the Elbeco or major league style shirt.

WOA Patch: The Board discussed concerns regarding the WOA patch and if one should be worn at all. **A motion by Chic Sale to remove the WOA patch completely from the uniform died for lack of a second. On a motion by Tom Jones, seconded by Dan Mencke, the Board moved that the WOA patch be removed from the uniform and moved to the warm-up jacket, motion DEFEATED.**

### **WOA GENERAL**

The Board discussed the idea of reinstating Membership Cards for all registered officials and also discussed state event entry for officials. **On a motion by George Eastman, seconded by Tim Stevens, the Board APPROVED that the NFHS annual rules exam be required for all certified officials.** The Board discussed the fact that there has been no policy written regarding the return of NFHS books. **On a motion by Larry Hearst, seconded by Mike Burton, the Board APPROVED that once the number of NFHS books has been ordered by an association / board, the NFHS books can not be returned.** Regular season instruction at association / board meetings was discussed, and the Board determined that meeting guidelines should be developed and made available to associations / boards. The Board reviewed a document prepared by Rick Meyer which is a clarification of the Ernst and Young, LLP, interpretation of the IRS reporting responsibility for associations / boards and officials. (See attachment #2.)

## **NUMBER OF OFFICIALS**

The Board reaffirmed its position regarding five man mechanics for football. **On a motion by Mike Burton, seconded by Chic Sale, the Board APPROVED to support an amendment before the WIAA Representative Assembly regarding five man mechanics, with the understanding that the amendment state that the decision to use five man mechanics for football contests will be a league decision.**

## **OFFICIALS CAMPS**

Mike Colbrese updated the Board on the progress of the 1999 officials camps for basketball, football, and volleyball. The Board was also reminded of their request to ensure that the camps broke even financially by the end of the 2000 camps and the changes made in camp structure to ensure this goal is met.

## **STRATEGIC PLAN – PRIORITIES 1- 3**

Mike Colbrese updated the Board on the progress of the Strategic Plan. Plans to begin the Officials' Hall of Fame are in progress. The athletic directors have expressed interest in creating a curriculum in high school physical education classes to promote officiating.

## **WOA BUDGET**

The Board reviewed the WOA income / expense statement for the first seven months of the 1998-99 fiscal year. Mike Colbrese stated the budget was on track at this point.

## **WOA as a NON-PROFIT ORGANIZATION**

John Olson discussed the status of the WOA as a non-profit organization. He has filed paperwork with the Washington Secretary of State and will also file with the IRS.

## **UPDATED LEGISLATION**

John Olson discussed the assault on officials bill that has been submitted and supported by the WOA and the WIAA. He also explained the action taken by a judge that banned a person who assaulted a volleyball official this year. The person was banned for two (2) years from any high school event, sentenced to serve 50 hours of community service, and had to pay court costs.

## **ALLOCATIONS FOR STATE EVENTS**

During the Board's August meeting, the group discussed the possibility of utilizing the previous year's allocations to establish the number of slots for state events. At that time there had been concerns about the timelines for securing individuals for the slots. **The Board DEFEATED a motion by Dan Mencke, seconded by Mike Burton, that the allocations for 1998-1999 be used for 1999-2000.**

Jim Meyerhoff, Wrestling Representative, explained to the Board that he will no longer serve as a WOA Board member. The Board thanked Jim for his service and contributions to the WOA Board.

Ken Jones thanked the attendees for a successful meeting and adjourned at 3:10 p.m. on Friday. The WOA Board met following the conclusion of the WOA Representative Assembly meeting. The items discussed were as follows:

The Montesano High School appeal by John Sherrett, Grays Harbor Basketball, was heard, followed by information from Rick Meyer, South Sound Basketball. Following Board discussion, Tom Jones, Larry Hearst, and Ken Jones abstained from voting based on prior involvement in hearing procedures. **George Eastman moved and Mike Burton seconded to uphold the executive directors decision for the Montesano basketball contests, two boys and two girls, to remain with South Sound Basketball, motion APPROVED.**

Mike Colbrese discussed a letter the WIAA/WOA received from an attorney for Mabton schools. A letter will be sent to Mel Hatcher and C.J. Mitchell, Tri-City Basketball, to ensure cooperation with court proceedings.

George Eastman discussed the soccer representatives' request to delay the Board's decision for soccer to pay two separate fees for one year and the other concerns voiced regarding the separation of fees. **George Eastman moved to delay the separate soccer fees for one year, motion DIED for lack of a second. On a motion by Dan Mencke, seconded by Tom Jones, the Board DEFEATED the proposal to create a sub-committee to study the sports fee process and the WOA Constitution wording of gender versus sport specific.**

The Board further discussed the Criminal History Background Check procedure and the comments made by the representatives. **Dan Mencke moved and Tom Jones seconded to change the last sentence in paragraph two (2), motion APPROVED.** The Board also discussed the grievance procedure officials would follow. It was determined the procedure outlined in the WOA Handbook would be followed. (See attachment #1.)

**George Eastman moved and Ed Rhoades seconded to elect Mr. Ken Jones as President of the WOA Board, motion APPROVED. Tim Stevens moved and Tom Jones seconded to close nominations for President and ballots be cast, motion APPROVED. Ken Jones was re-elected as WOA President. Larry Hearst moved and Pam Calnan seconded to elect Jim Carter as WOA Vice President, motion APPROVED.**

Respectfully submitted,

Connie Werbelow  
WOA Coordinator

Mike Colbrese  
Executive Director